# REGISTERED COMPANY NUMBER: 08759196 (England and Wales) REGISTERED CHARITY NUMBER: 1155928

Report of the Trustees and Directors, and
Financial Statements for the Period 4th November 2013 to 31st March 2015

for
The Humber Sports Partnership Limited

cbaSadofskys Limited Statutory Auditors Princes House Wright Street Hull East Yorkshire HU2 8HX

# <u>Contents of the Financial Statements</u> <u>for the period 4th November 2013 to 31st March 2015</u>

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# Report of the Trustees and Directors for the period 4th November 2013 to 31st March 2015

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 4th November 2013 to 31st March 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

### REFERENCE AND ADMINISTRATIVE DETAILS

### Registered Company number

08759196 (England and Wales)

### Registered Charity number

1155928

### Registered office

Unit 2 Bilton Grange Health Annex Diadem Grove Hull East Yorkshire HU9 4AL

#### Trustees/Directors

Mrs J E Dawson Education Executive - appointed 5/12/13 R N Keighley Finance Director - appointed 6/10/14 Governance - appointed 5/12/13 Consultant

B S Pepperell Solicitor - appointed 4/11/13 R J Smith Retired - appointed 6/10/14

### **Company Secretary**

G A Hood

### **Auditors**

cbaSadofskys Limited Statutory Auditors Princes House Wright Street Hull East Yorkshire HU2 8HX

### COMMENCEMENT OF ACTIVITIES

The activities of the charity commenced on the 1st April 2014.

# STRUCTURE, GOVERNANCE AND MANAGEMENT

# Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### Recruitment and appointment of new trustees/directors

As set out in the Articles of Association, Trustees can be elected by members at the General Meeting in accordance with the procedures set out.

### Report of the Trustees and Directors for the period 4th November 2013 to 31st March 2015

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### Induction and training of new trustees

Once appointed, trustees are required to declare their understanding of safeguarding guidance, and must declare all interests in other entities, prior to being confirmed as an eligible and responsible officer.

This due diligence process ensures that all trustees are eligible to act as a trustee as required by the Charities Act 2011, and that, as is consistent with their objectives and activities, are not disqualified from acting as a trustee under the provisions of the Safeguarding Vulnerable Groups Act 2006.

All trustees declare that they have read the Charity Commission's guidance 'The Essential Trustee: What you need to know'.

### Organisational structure

The strategic aims and objectives of the charity are reviewed by the board of trustees, who will meet on a monthly basis. No trustees take any form of remuneration for these services.

The day to day activities of the charity are undertaken by the operations and administration teams, who will report to the board of trustees on a regular basis.

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

### **OBJECTIVES AND ACTIVITIES**

### Objectives and aims

To promote community participation in healthy recreation for the benefit of the inhabitants of the Humber Sub Region and in particular to provide, or to assist in providing, and to promote:-

- (1) public facilities, amenities, equipment and services for healthy recreation;
- (2) facilities and services for recreational, sporting or other leisure time occupation in the interests of social welfare for the public at large or those who by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, have need of such facilities and services;
- (3) the improvement and preservation of good health and well-being through participation in healthy recreation;
- (4) education, training and coaching courses which promote physical health and fitness.

### Significant activities

- 1 Supporting and developing networks across the community to encourage more people to participate in sport and active recreation.
- 2 Working with national and local partners to support the implementation of Sport England strategies and investment locally.
- 3 Delivering programs and services which support educational and vocational attainment through sport and active recreation.

### Public benefit

The trustees confirm that they have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission.

### ACHIEVEMENT AND PERFORMANCE

### Charitable activities

The following highlights the key achievements and performance of the charity in its inaugural period:

- 1. 300 primary schools supported in the Humber to enhance PE quality.
- 2. 2,744 young people participating in 133 projects across 33 sports through the Sportivate programme.
- 3. 40 satellite clubs supported via the satellite clubs programme.
- 4. 17 National Governing bodies engaged to deliver their whole sport plan locally.
- 5. 216 teachers attended the HSP Primary Teachers conference.
- 6. 104 coaches attended the HSP Coaches conference.
- 7. 2,860 young athletes competed across 14 sporting festivals as part of the Humber School Games finals.
- 8. Raising Aspirations Mentoring Programme (RAMP) pilot programme successfully launched December 2014.

# Report of the Trustees and Directors for the period 4th November 2013 to 31st March 2015

#### FINANCIAL REVIEW

Reserves policy

Maintain sufficient funding to cover 3 months' salary and redundancy costs, moving to 6 months coverage by 2018.

### **FUTURE DEVELOPMENTS**

HSP Ltd will rebrand to Active Humber, refresh its web presence and market its core services to the community, to increase community and business opportunities for the Charity.

HSP Ltd will work with critical business partners to create efficiencies across operations, develop effective community programmes and draw down greater resources in to the Humber. Ie. North Yorkshire Sport.

HSP Ltd will ensure that all Sport England programmes are delivered to the maximum standard demanded by Sport England.

Development and Innovation- HSP Ltd will expand the RAMP program and diversify its revenue streams to increase investment in sport across the Humber.

HSP Ltd will invest in its Core team, the systems which support the team to deliver more effectively and technology to increase access to greater insight to support HSP Ltds work.

Activators - HSP Ltd will work with critical activators in the Humber community to support strong growth and expansion of the activity across the Humber. The first of these will be Fitmums and Friends.

### TRUSTEES RESPONSIBILITY STATEMENT

The trustees (who are also the directors of The Humber Sports Partnership Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

### **AUDITORS**

The auditors, cbaSadofskys Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on	

Mrs K Y Lavery - Trustee/Director

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# Report of the Independent Auditors to the Trustees of The Humber Sports Partnership Limited

We have audited the financial statements of The Humber Sports Partnership Limited for the period ended 31st March 2015 on pages six to thirteen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's trustees, as a body, in accordance with Section 145 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of trustees and auditors

As explained more fully in the Trustees Responsibility Statement set out on page three, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under Section 145 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

## Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

# Report of the Independent Auditors to the Trustees of The Humber Sports Partnership Limited

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

cbaSadofskys Limited
Statutory Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Princes House
Wright Street
Hull
East Yorkshire
HU2 8HX
Date:

# Statement of Financial Activities for the period 4th November 2013 to 31st March 2015

		Unrestricted fund	Restricted fund	Total funds
	Notes	£	£	£
INCOMING RESOURCES				
Incoming resources from generated funds				
Voluntary income	2	81,725	753,572	835,297
Investment income	3	305		305
Total incoming resources		82,030	753,572	835,602
RESOURCES EXPENDED				
Costs of generating funds				
Fundraising trading: cost of goods sold and				
provision of services	4	51,042	264,393	315,435
Charitable activities	5			
Charitable activities		-	100,255	100,255
Governance costs	7		341,547	341,547
Total resources expended		51,042	706,195	757,237
NET INCOMING RESOURCES		30,988	47,377	78,365
TOTAL FUNDS CARRIED FORWARD		30,988	47,377	<u>78,365</u>

# Balance Sheet At 31st March 2015

		Unrestricted	Restricted	Total funds
	Notes	fund £	fund £	£
FIXED ASSETS Tangible assets	11	-	8,189	8,189
CURRENT ASSETS Debtors	12	6,669 24,424	2,283 202,846	8,952 227,270
Cash at bank		31,093	205,129	236,222
CREDITORS				
Amounts falling due within one year	13	(105)	(165,941)	(166,046)
NET CURRENT ASSETS		30,988	39,188	70,176
TOTAL ASSETS LESS CURRENT LIABILITIES		30,988	47,377	78,365
NET ASSETS		30,988	47,377	78,365
FUNDS Unrestricted funds Restricted funds	14			30,988 47,377
TOTAL FUNDS				78,365

### Balance Sheet - continued At 31st March 2015

The charitable company is entitled to exemption from audit under Section 479A of the Companies Act 2006 relating to subsidiary charitable companies for the period ended 31st March 2015.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

(effective April 2008).	
The financial statements were approved by the Board of Trustees on	igned on its
Mrs K Y Lavery –Trustee/Director	

### <u>notes to the financial statements</u> for the period 4th November 2013 to 31st March 2015

### 1. ACCOUNTING POLICIES

### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### Allocation and apportionment of costs

### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc

- 33% on reducing balance and 20% on reducing balance

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

# Notes to the Financial Statements - continued for the period 4th November 2013 to 31st March 2015

# 2. VOLUNTARY INCOME

	Donations Grants Courses		2,820 753,572 78,905 835,297
	Grants received, included in the above, are as follows:		
	Sport England Humber Learning Consortium Hull Business Training Centre The Education Network	_	£ 746,172 4,000 3,000 400
			753,572
3.	INVESTMENT INCOME		
	Deposit account interest		<u>£</u> 305
4.	FUNDRAISING TRADING: COST OF GOODS SOLD AND PROVISION OF SERVICES		
	Events and delivery		£ 315,435
5.	CHARITABLE ACTIVITIES COSTS		
		Support costs (See note 6)	Totals
	Charitable activities	£ 100,255	£ 100,255

# Notes to the Financial Statements - continued for the period 4th November 2013 to 31st March 2015

## 6. SUPPORT COSTS

	£
Other operating leases	12,356
Rates and water	1,982
Insurance	2,903
Light and heat	1,771
Telephone	4,569
Postage and stationary	15,502
Advertising	19,392
Sundries	2,489
Repairs and maintenance	1,196
Legal and professional fees	30,476
Accountancy	5,600
Fixtures and fittings	366
Computer equipment	1,653
	100 255

100,255

## 7. GOVERNANCE COSTS

	t.
Staff costs	320,019
Volunteer expenses	416
Training	6,058
Travel and subsistence	15,054
	341 547

## 8. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	£
Depreciation - owned assets	2,019
Other operating leases	12,356

### 9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31st March 2015.

### Trustees' expenses

There were no trustees' expenses paid for the period ended 31st March 2015.

# Notes to the Financial Statements - continued for the period 4th November 2013 to 31st March 2015

### 10. STAFF COSTS

11.

12.

13.

Wages and salaries Social security costs Other pension costs			289,785 23,445 6,789 320,019
The average monthly number of employees during the period	l was as follows:		
Secretary Other employees			1 12 13
No employees received emoluments in excess of £60,000.			
TANGIBLE FIXED ASSETS	Fixtures and fittings	Computer equipment	Totals £
COST Additions		7,923	10,208
DEPRECIATION Charge for year	366	1,653	2,019
NET BOOK VALUE At 31st March 2015	1,919	6,270	8,189
DEBTORS: AMOUNTS FALLING DUE WITHIN ONE	YEAR		
Trade debtors Other debtors Prepayments			£ 6,689 1,868 395 8,952
CREDITORS: AMOUNTS FALLING DUE WITHIN ON	IE YEAR		
Trade creditors Social security and other taxes Accruals and deferred income			36,229 4,592 125,225 166,046

# Notes to the Financial Statements - continued for the period 4th November 2013 to 31st March 2015

## 14. MOVEMENT IN FUNDS

		Net movement in funds £	At 31/3/15
Unrestricted funds General fund		30,988	30,988
Restricted funds Restricted fund		47,377	47,377
TOTAL FUNDS		78,365	78,365
Net movement in funds, included in the above are as follows:			
	Incoming resources	Resources expended £	Movement in funds
Unrestricted funds General fund	82,030	(51,042)	30,988
Restricted funds Restricted fund	753,572	(706,195)	47,377
TOTAL FUNDS	835,602	(757,237)	78,365

# <u>Detailed Statement of Financial Activities</u> <u>for the period 4th November 2013 to 31st March 2015</u>

£

INCOMING RESOURCES	
Voluntary income	
Donations	2,820
Grants	753,572
Courses	78,905
	835,297
Investment income	
Deposit account interest	305
Total incoming resources	835,602
RESOURCES EXPENDED	
Fundraising trading: cost of goods sold and provision of services	
Events and delivery	315,435
·	,
Governance costs	200 505
Wages Social security	289,785
Pensions	23,445 6,789
Volunteer expenses	416
Training	6,058
Travel and subsistence	15,054
	341,547
Symposit	
Support costs Management	
Other operating leases	12,356
Rates and water	1,982
Insurance	2,903
Light and heat	1,771
Telephone	4,569
Postage and stationery	15,502
Advertising Sundries	19,392
Repairs and maintenance	2,489 1,196
Legal and professional fees	30,476
Accountancy	5,600
Fixtures and fittings	366
Computer equipment	1,653
	100,255
Total resources expended	757,237
NT. /	
Net income	78,365