



**Minutes of the Active Humber  
Company Board meeting  
25th June 2021**

**(Meeting held via Microsoft Teams)**

**Present Trustees/Directors**

Richard Smith (RS)	Chair/Trustee
Stephen Pintus (SP)	Senior Independent Director/ Trustee
Natalie Murphy (NM)	Trustee
Jane Stafford (JS)	Trustee
Claire Pickthall (CP)	Trustee
Richard Skewis (RSK)	Trustee
Steve Curtis (SC)	Trustee

**Apologies**

Chris Adams (CA)	Trustee
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**Supporting Officers**

David Gent (DG)	CEO
Nicola Massingham (NMM)	Head of Development
Richard Hall (RH)	Head of Marketing
Kerry Conner (KC)	Business & Finance Manager
Andy Barbar (AB)	External Board evaluator

**1 Welcome and Apologies**

RS welcomed everyone to the meeting.

Chris Adams sent his apologies to the meeting but requested the meeting be recorded to enable him to feedback as required.

The meeting was recorded on Teams.

## **2 Declaration of Interests**

There were no declaration of interests to record.

## **3 Company board minutes of the meeting held on the 26th March 2021**

The minutes from the meeting held on the 26th March 2021 were agreed as a true and accurate record of the meeting held.

## **4 Matters arising and Action Log**

DG reported and gave feedback on the action log to the board. All actions outlined within the action log have either been completed, or are on the meeting's agenda for discussion.

Revised Agenda; the proposed outline for the board agenda will be used at today's meeting.

## **5 Board Evaluation**

AB gave a presentation to the board on his findings around the Board Evaluation. The full report was also shared with Board members.

Overall the score for the evaluation was 91.5 / 100, with the 4 key areas identified for further development, these were as follows:

1. People Committee
2. Equality and Diversity
3. Stakeholder Engagement
4. Income Generation

### *Action/Next Steps:*

1. *DG to formally write to Sport England and share the report*
2. *DG/KC to develop a Board Evaluation Action Plan and bring to the September 2021 meeting.*

The Chair thanked AB for all of his efforts on this comprehensive report.

**Resolution:** The Board Evaluation was unanimously received.

## 6. Influence

DG presented to the board the Influence paper for decision. The paper included 2 presentations from DG; 1) Future Strategy. 2) Strategic goals and a presentation from RH on promote. The paper was discussed in detail.

### **Actions:**

1. Strategic goals; DG/CP/JS to reword the strategic goal, specifically around the word 'governance' (strategic goal 4)
2. DG to ensure we advocate 'access to green space' and is explicit throughout our *forward in motion document*
3. DG to ensure we best link into the Local Authority 'Insight' that is currently available
4. Promote, 'be more bold' DG/RH, NM to discuss how we articulate our strategies

### **Resolutions:**

- 1 The board noted the successful progress made towards achieving the board's vision, mission, role and goals for the period 2017/21.
- 2 The board agreed to the revisions to the vision, mission, role and goals for the period 2021/2025.
- 3 The Board agreed to use the Sport England '*Uniting the Movement*' strategy as the best means to influence the Humber physical activity system and to develop our existing '*Forward in Motion*' document into a statement/plan to explain our unique role in '*Uniting the Movement*'.
- 4 The Board noted the work undertaken on insight and the planned actions for Quarter Two.
- 5 The Board noted the ongoing work being undertaken around collaborative leadership.
- 6 The Board noted the work in Quarter One on the 'Promote' objective.

7. The Board noted the increases in digital and social media coverage achieved over the last financial year.
8. The Board noted that information is awaited from Sport England on what is required from Active Partnerships on impact measurement and this to be discussed at the September 2021 board meeting.

## 7 Support

DG presented to the board the 'Support' paper, for information, this paper was discussed in full.

### Resolutions:

- 1 The Board noted the work being undertaken on the emerging political and organisational structures across the Humber and that a further update be given at the next board meeting. *Action: DG to update at the next meeting.*
- 2 The Board noted work being undertaken with Local Authorities and the focus on our work in the East Riding and North East Lincolnshire in Quarter Two.
- 3 The Board noted the one year transformation plan from Sport England and that the Active Humber business plan will be adjusted to take account of the transformation plan.
- 4 The Board noted the provisional role outlined for Active Partnerships from Sport England for the next funding period and await a final confirmation from Sport England.
- 5 The Board noted the changes in the Active Partnerships National team and the CEO to write and thank the outgoing Chair and CEO for their efforts on behalf of the Network.
- 6 The Board noted the work undertaken and planned for in the area of workforce.

## **8 Deliver**

DG presented to the board the ‘Deliver’ paper, for information, this paper was discussed in full.

The following case studies were shared for information;

- Mind Regional Network Video - Gary's Story - YouTube
- Mind Regional Network - Jan's Story (short version) - YouTube

The Chair congratulated the team on their efforts on this area of work.

### **Resolutions:**

- 1 Noted the work being undertaken in the area of Children and Young People
- 2 Noted the work being undertaken in the area of Active Ageing
- 3 Noted the work being undertaken in the area of Inclusion
- 4 Noted the work being undertaken in the area of Active Environments

## **9 Organised**

DG presented to the board the ‘Organised’ paper, for information, the paper was discussed in full.

### **Actions:**

KC / NM to bring to the September meeting a full overview of the funding spent as an annual report or case study.

### **Resolutions:**

- 1 The Board received the minutes of the GSC meeting held on the 8th June board. That the GSC to act as the interim Senior Independent Director.
- 2 The Board accepted the resignation of Stephen Pintus as of the 31st July 2021  
The reappointment for the position will be left until it is known what is required from the revised Code of Sports Governance. The Chair on behalf of the board thanked Stephen for all his support for Active Humber and especially through the significant period of change in 2016/17.

- 3 The Board received minutes of the Finance and Audit Committee, 11th May 2021.
- 4 The Board received the Business and Finance Manager report as presented to the board and the recommendations contained within it.
- 5 The Board noted the arrangements and timescales for the 4 year Sport England external finance audit and the Board be updated at its next Board meeting.
- 6 The Board noted the paper on 'Funding to Active Humber, via Active Humber and into the Humber' and receive further reports on this at future board meetings.
- 7 The Board noted the progress made on the Business plan 2021/22 in Quarter One and what is proposed for the rest of the year.
- 8 The Board noted, the successful move of the 'office' to the Aura Centre and the move to a more 'agile way of working'.
- 9 The Board noted the progress being made on continuous improvement and learning and the intention to hold an 'appreciative inquiry' on long term health conditions and disability in the Autumn of 2021.

#### **11 Any Other Business**

There was no other business.

#### **12 Date of future meetings**

24th September Board and AGM (0930 to 1230)

10th December (0930 to 1200)

24th March (0930 to 1200)

24th June (0930 to 1200)

**13 Board review (without staff in attendance)** - The board reviewed the meeting.

**14 Close of meeting** - The meeting closed at 11.55.