

**Minutes of the Active Humber
Company Board meeting
21st March 2025
Aura Innovation centre, Hessle**

Present Trustees/Directors

Richard Smith (RS)	Chair / Trustee
Steve Curtis (SC)	Trustee
Rebecca D'Arcy (RD)	Trustee
Richard Skewis (RSK)	Trustee
Jo Lambon (JL)	Trustee
Ellie Westwood (EW)	Trustee
Laurie Fergusson (LF)	Trustee

Supporting Officers

David Gent (DG)	CEO
Nicola Masssingham (NMH)	Development Director
Gemma Armitage (GA)	Finance Manager
Amanda Potter (AP)	Strategic Director, Y&H
Lucy Playford (LP)	Marketing Manager

1 Welcome and Apologies

RS welcomed everyone to the meeting including the 3 new trustees; Jo Lambon, Ellie Westwood and Laurie Fergusson.

Apologies received were.

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|-----------------------|---------------------------------------|
| • Chris Adams (CA) | Trustee / Senior Independent Director |
| • Jane Stafford (JS) | Trustee / Welfare & Safety Director |
| • Natalie Murphy (NM) | Trustee |

2 Declaration of Interests

There were no declaration of interests to record.

3 Board minutes of the meeting held on the 10th January 2025

The minutes from the board meeting held on 10th January 2025 board minutes were approved as an accurate record.

4 Matters arising and Action Log

The CEO provided an overview of the January Board Action Log and the Board agreed that all actions have either been completed, or were on the agenda for further discussion.

5 Sub Committee Papers

For a variety of reasons the three sub-committees had not been able to meet but had considered the papers. This paper Sub committee papers and decision list for the board summarises the decisions of the three subcommittees and items requiring board approval are contained within the papers below. The board noted the paper.

6 Business Strategy

The Board noted and discussed the Business strategy paper that had been shared. The Board noted the content of this report and presentations and approved the following recommendations;

6.1 Horizon scanning & key current strategic issues - Noted the contents of the presentation and that the executive team apply the findings in the delivery of the 2025/26 business plan.

6.2 *Measurement, evaluation, learning & Impact* - Noted the ongoing work being undertaken to develop our approach on measurement, evaluation, learning & impact across a) the system, b) Active Humber and c) the projects we deliver. A further report be brought to June 2025 board meeting.

6.3 *Progress made in 2024/5* - Noted the;
a) The progress made in Quarter Four 2024/25 against each of the 12 business objectives and
b) Agreed the Quarter One 2025/26 actions to be undertaken as stated in the paper.

6.4 *2025/26 Business Plan* - Agreed the outline business plan as stated in the document *Active Humber draft business plan 14th March 2025*.

7 Advocate

The board considered the Advocacy paper that had been shared. The Board noted the content of this report and presentations and approved the following recommendations;

7.1 *Insight and learning* - Noted the presentation from Press Red and a report be brought to the next meeting on how to attract the extra resource to support this work.

7.2 *Humber Advocacy document* - Approved the document Humber Advocacy document and the plans to use the document.

7.3 *Senior persons* - Noted this is on hold until after the Mayoral elections when the Sport England CEO has committed to meeting with the Mayors for Hull & East Yorkshire and Greater Lincolnshire.

7.4 *Impact report 2024* - Noted the Impact Report and the suggestions on how to use the report to make further improvements.

8 Inactivity

The Board noted the contents of the Inactivity paper. The Board noted the contents of this report and approved the following recommendations;

8.1 Place - Sport England expansion - Noted all the current work on this and a further report be made at the next Board meeting.

8.2 Place - Yorkshire & Humber regional cluster - Noted the progress being made and a further report be made at the next Board meeting.

8.3 Place - 4 Areas - Noted the work taking place in each of the four Local Authority areas and a further report be made at the next Board meeting.

8.4 Workforce - Noted the work taking place to achieve the business objective of 'Workforce' and a revised workforce plan be presented to the next board meeting.

8.5 Active Environments and sustainability - At the June 2025 meeting an Active Environments plan and a revised environmental sustainability plan will be presented for the board to consider and agree a final version of both plans. There will also be at the next meeting the need to appoint an '*Active Environments and Sustainability*' Champion.

9 Inequalities

The Board received the Inequalities paper and noted the recommendations.

9.1 To note the work being undertaken in the areas of Children and Young People, Adults and Inclusion.

10 Exemplar

The board discussed and noted the contents of the Exemplar report. The Board noted the contents of the above report and approved the following recommendations;

Governance

10.1 Welfare and safeguarding - Noted the progress being made on welfare and safeguarding.

10.2 Board recruitment - Agreed to start the process to appoint 4 further board members as follows

- a) Chair and Senior Independent Director by the September 2025 board meeting.
- b) Welfare and Safety Director and one more board member by the December 2025 board meeting.
- c) To ensure at least one board member has an ethnicity other than White British / Other White by the March 2026 board meeting.

10.3 Board appraisals and skills matrix - The Chair and CEO to ensure by the September 2025 board meeting that all board members have had an appraisal and completed the skills matrix.

10.4 Board external review - Noted that in 2025 Active Humber board is subject to an external review. It was agreed that because of the large number of board members to be recruited in 2025 that this be postponed to the first part of 2026. The CEO to advise Sport England.

10.5 Membership of sub committees - Agreed which board members are members of which sub-committee as identified in the paper.

Finance, Investment & Business planning

10.6 Finance Manager report - Noted and approved the Finance Managers report and how the funds of Active Humber are being invested.

10.7 Investment - Noted the funding arrangements around the a) the Movement Fund and b) Multi Sport Funding.

10.8 External 4 year financial audit - Noted this will happen in 2025 and further details be brought to the board in due course.

11 Any Other Business

There was no other business.

12 Date of next meetings

27th June 2025 - Aura Innovation Centre 9.30 to 12.30

13 HR matters

This a private and confidential matter and further details can be gained from the Chair.

14 Board review

The board discussed a) How are we performing as a Board? And b) What do we need to discuss further with the CEO? The board were delighted with the content of the board meeting.

15. Close of board meeting - the board meeting closed at 12.30pm.